

Board of Directors Meeting

17 December 2019



Minutes

Location: Lacey Fire District Station #34, 8407 Steilacoom Drive SE

Directors present: Chris Sherin, President
Gregg Langer, Vice President
Beckie Weatherford, Treasurer
Kathleen Emmitt – Member-at-Large (Waterfront project & Long Lake Management Representative)
Judi Denney, a Member-at-Large (Events)

Directors absent: None

Called to order: 6:30 pm by Chris

Visitors: 1

Welcome by President Chris Sherin

Secretary's Report:

- Minutes for November 2019 meeting approved.

Treasurer's Report:

- see attached report
- **Vote** – reimburse Jeff Heard \$293.57 for supplies, dump runs, etc. for the maintenance committee -
Approved

Architectural Review Committee (ARC) Report:

- no requests

Covenants, Conditions, & Restrictions (CC&R) Report:

- Chris to follow up with Nan regarding CCR items
- Complaints regarding cars parked on the side of the road on Marquette obstructing views. – we looked into it and have determined there is no issue
- Lot 1001 needs to complete the roof project that was started. – Chris to follow up

Communication Report:

- Phone calls minimal

Events Report:

- Holiday Decorating Contest December 19th Beckie, Judi, Maddie, and Holly will judge.

Long Lake Management District

- Annual meeting January 28th, 2020 6:30 Lacey Community Center – algae management

Waterfront Restoration Committee:

- Dept. of Ecology has given us the green light.

- The hearing will be in January 2020
- Soil samples were good. Thank you Libby Environmentals for the discount for your services!!
- Have a meeting with the homeowners regarding the waterfront project this spring at the park.

Maintenance Report:

- Contract with RMR for mowing, etc. will be renewed in February. Jeff reviewed all items with Ryan regarding his contract. Winter hours to be reviewed and amended
- Broken lock on shed has been fixed.
- Street lights on Harvard and by the park have been fixed.

Old Business:

- Annual meeting will be January 21st, 2020 and overviews by each committee will be needed
- Transfer money to reserve fund at the end of the year for 2018 & 2019 will be done in January 2020.
- Invoices for assessments have been emailed and mailed.
- Need a President, Treasurer, and Secretary for 2020. Also need a CC&R committee chair. Alex Broman volunteered for the CC&R chair position. Beckie “volunteered” to continue as Treasurer for 2020. – If board members are not found then we will have to go to a management company!!!! Also need a website manager.
- Sidewalks and curbs around Marquette and Lake Forest – Thurston County Public Works will take a look at it.
- Newsletter – is complete and has been mailed and emailed. Thanks to Holly Harmon for all of her work on the project!!!!

New Business:

- Conversation with VF, Vial Fatheringham regarding our late fees and interest currently being charged. Due to new laws, we can only charge one (1) \$25 late fee but can change the interest rate to 10%. The maximum interest rate is 12% that can be charged. **VOTE:** Change our late charges for assessments due to the Usury Laws to one (1) late fee of \$25 per assessment after being delinquent 30 days. Interest of 10% will be accrued monthly on all delinquent accounts. – **Further review needed**
- Signboard placement @ the southeast entrance with the new round about. Will wait until the project is complete before placing the signboard.

Adjourned: 7:18 PM

Treasurer’s Report

December 17, 2019

- VF Accounts 7 accounts
 - Lot 1054 - receiving monthly payments
 - Lot 3138 - last check has been mailed by VF to close
 - lot 1134 - judgement was awarded in April - VF trying to collect
 - lot 1019, 1095, 3026, 3120 are being worked by VF

- 2019 Account Status
 - 4 promissory notes, 4 complete, 1 not paid

Lot	Status	Comments
1017	paid	No response from first warning. second warning mailed 8/27, 3rd warning mailed 9/23/19, 4th and final warning letter sent 10/21, received payment via PayPal, a small balance due remains because of PayPal fees
1088	4th warning	No response from first warning. second warning mailed 8/27, 3rd warning mailed 9/23/19, 4th and final warning letter sent 10/21
2006	Promissory	Will pay 1/2 August 21st and balance by Sept 21st, rec'd \$200 8/25 balance due 188.61, reminder letter sent 9/23, letter sent 10/21, 10/31 update - will pay 1/2 Nov 20th and balance in December, 11/29 received 100, balance to be paid in December. Has requested a payment plan for 2020 as well. Will take the forms to them in January.
2062	complete	No response from first warning. second warning mailed 8/27, 3rd warning mailed 9/23/19, received payment via PayPal 9/28/19
3035	Promissory	Changed payments from \$200 per month to \$50 per month as paying off medical bills. Last payment 7/16. Emailed 8/20 to inquire regarding next payment. 8/27 no response. 9/5 - letter mailed - 9/8 response back. She has relapsed and will try to make a payment 9/10 - no payment has been received.. What do we want to do?. 9/20/10 - mailed a 6 month waiver letter halting all late charges and interest for 6 months. Will revisit in March 2020; \$48.25 payment received 9/27/19
3051	complete	Waived 1/2 late fees in April.. Made \$200 payment. will pay balance by Sept 6th, 9/6 - final payment received
3090	Promissory	Refinancing home but no payment since June. If \$200 is not received by Sept 20th, will add late fees back and start collections process, letter mailed 8/18. rec'd \$1,231.08 9/20/19, emailed 11/4 regarding non-payment for October., 11/18 rec'd \$250 for October & November payments
3161	complete	make payment of \$290 board agreed to accept and close
3193	Promissory	promissory note received, 10/21 3 payments received to date, 11/13 - payment received,

- Petty Cash Disbursements
 - No disbursements
- Checks Written

Check #	Date	Amount	Whom	Description
Debit Card	12/12/2019	\$66.00	US Postal Service	stamps for invoice & newsletter mailing
Debit Card	12/12/2019	\$65.46	Olympia Color Copies	Printing of holiday newsletter
6256	12/11/2019	\$1,800.81	RMR Lawn Services	November services

NO BUDGET UPDATE AVAILABLE