Board of Directors Meeting

19 November 2019

Minutes

Location: Lacey Fire District Station #34, 8407 Steilacoom Drive SE

Directors present: Chris Sherin, President

 Gregg Langer, Vice President

 Beckie Weatherford, Treasurer

 Kathleen Emmitt – Member-at-Large

Directors absent: Judi Denney, a Member-at-Large (Events)

Called to order: 6:30 pm by Chris

Visitors: 5

**Welcome by President Chris Sherin**

Vote: Add Kathleen Emmitt as Member-At-Large - PASSED

**Secretary’s Report**:

* Minutes for October 2019 meeting approved.

**Treasurer’s Report:**

* see attached report

**Architectural Review Committee (ARC) Report:**

* no requests

**Covenants, Conditions, & Restrictions (CC&R) Report:**

* Chris to follow up with Nan regarding CCR items
* Creighton Court issue - trailer with skids parking in round about

**Communication Report:**

* Phone calls minimal

**Events Report:**

* Holiday Decorating Contest December 19th
* Spooky Decorating Contest in October was a success!!

**Long Lake Management District**

* Annual meeting January 28th, 2020 6:30 Lacey Community Center – algae management
* Petition going to the County Commissioners asking for a $34 increase to all parcels on Long Lake to pay for a whole lake treatment. If our neighborhood has to pay this $34 increase we would pay 40% cost of treating the lake. We only have a very small area on the lake. Kathleen is following up with the committee

**Waterfront Restoration Committee:**

* Permit application is complete and public review is complete
* One neighbor of the park has requested a tree be preserved
* Dept. of Ecology, we are in the Tacoma Smelter Plume - Kathleen has a meeting with an Ecology representative to review Samples will need to be taken and analyzed
* Thurston County Conservation to give us a pre-assessment of our shoreline project
* Hearing in January or February – can start probably in the fall

**Maintenance Report:**

* Working in the Harvard/Lake Forest greenbelt and the park. Have taken down close to 20 trees.
* Cleaning sidewalks along Walthew Drive as well
* More volunteers needed for the Monday Morning Work Crew.
* Maintenance of sidewalks along Lake Forest Drive – have county come out and grind some of the edges
* Thurston County will let us use a shredder for tree debris. Kathleen to look into

**Old Business:**

* File cabinet for storage shed - put on hold will reevaluate the space in the shed and if it is really needed.
* Debit Card received
* Proposed 2020 budget - reviewed and approved by board. Will be sent out with newsletter
* Vote – Transfer $5,706.95 from Reserve Fund to pay for Waterfront Project - PASSED
* Annual meeting will be January 21st, 2020 and overviews by each committee will be needed
* Invoices to be sent out end of November & Newsletter to be sent out in December
* Will need volunteers for President, Secretary, Member-at-large, and Treasurer for next year.
* Need CC&R chairperson volunteer as well as website manager volunteer.
* Transfer money to reserve fund at the end of the year for 2018 & 2019.

**New Business:**

* New Cash Flow Enhancement received from VF, Vial Fatheringham – Reviewed New CFE and had a couple of questions regarding when an account goes to bankruptcy. We agreed to sign after Beckie follows up with VF.
* Vehicles & trailers parked in round-about on Creighton – Chris to follow up with resident
* Kathleen shared information she gathered from the Lacey HOA Academy Meeting. LawReporter website has information regarding HOAs
* Identify the volunteers in the neighborhood somehow.

**Adjourned:**  7:41pm

*  Petty Cash Disbursements
	+ No disbursements
* Checks Written

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| --- | --- | --- | --- | --- |
| **Check #** | **Date** | **Amount** | **Whom** | **Description** |

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| --- | --- | --- | --- | --- |
| 6250 | 11/5/2019 | $35.00 | City Of Lacy | HOA Academy - Kathleen Emmitt |
| 6251 | 11/5/2019 | $1,800.81 | RMR Lawn Services | October services |
| 6252 | 11/6/2019 | $37.77 | Goebel Septic Tank | Port-a-potty |
| 6253 | 10/22/2019 | $349.68 | Shantel Jones | September 2019 bookkeeping |
| 6254 | 10/22/2019 | $37.77 | Goebel Septic Tank | port-a-potty |
| Debit Card | 10/29/2019 | $39.51 | [DogPoopBags.com](http://dogpoopbags.com) | dog poop bags |
| Debit Card | 10/29/2019 | $163.95 | Consumer Cellular | change cell phone company and new phone |
| Debit Card | 11/2/2019 | $95.00 | Home Depot | gift cards for Halloween decorating contest |

